

## Key First Nation Community Health Representative

### Job Summary

The CHR is accountable to the Key First Nation Health Director, and will work in conjunction with the Key First Nation Health Staff. He/ She will provide advice and assistance to individuals and families on health matters and make appropriate referrals to the CHN when necessary. CHR will act as a member of the health team on-reserve, and assist in carrying out health programs, within the community to improve their health status. Meet monthly with the Key First Nation Health Committee to assist and support with the Health Recommendations.

### Duties and Responsibilities:

- The CHR will plan and conduct health related meetings
- Provide health information and guidance to community members to educate them in safe health practices and proper utilization of the health care system
- Assist community members to identify their needs for effective health services
- Increase awareness and prevention of communicable diseases
- Perform screening procedures for vision, hearing and development levels of children
- Assist with the organization and presentation of prenatal, maternal and chronic care workshops
- Home visits to all the community members on a weekly/monthly basis

### Office Related Responsibilities

- Preparing and implementing short and long term health plans
- Preparing annual work plans
- Preparing interim and annual reports
- Provide a monthly activity report
- Any other duties assigned by the Health Director

### Qualifications:

- Valid driver's licence
- Registered reliable vehicle
- Criminal record check, Sign Oath of Confidentiality
- Be well organized and plan major health activities, which include the whole community
- Must be punctual dependable, and reliable and ensure that confidential matters remain confident
- Must possess considerate patience, understanding and compassion for the community and its health issues and concerns
- Must possess the ability to take direction and work with minimum supervision
- Should have the motivation to work with creativity and enthusiasm must possess good verbal and written communication skills
- Must have First Aid/CPR Certification
- Willing to volunteer in some after hour activities
- Willing to participate in training/workshops that would be an asset for their position

Wages will be based on experience

Deadline for Applications:

May 13, 2011

Please Submit resume to:

Key First Nation Health Centre.

Attention: Gilda Dokuchie

Fax number: 594-2168